



<b>Strategic Thinking</b>	<ul style="list-style-type: none"> <li>Have you clearly defined your vision?</li> <li>Does everyone understand the Big Picture?</li> <li>Are objectives clear and measurable, and related to the Big Picture?</li> <li>Where does the organization need to improve?</li> </ul>
<p>First things FIRST.</p>	

<b>Communication</b>	<ul style="list-style-type: none"> <li>What, if anything, has changed?</li> <li>Have you made any decisions that should be communicated?</li> <li>Is there new information to share?</li> <li>Do you need to update knowledge of processes, systems, or specific tasks?</li> </ul>
<p>Did I communicate effectively?</p>	

<b>Developing People</b>	<ul style="list-style-type: none"> <li>Are you doing your 1-on-1 Meetings™ consistently?</li> <li>Do you have a plan for training?</li> <li>Do your employees feel valued for their contributions?</li> <li>Are you challenging your people?</li> <li>Are you available?</li> </ul>
<p>Vision. Direction. Inspiration.</p>	

<p><b>First Things FIRST:</b></p> <ul style="list-style-type: none"> <li>What is the most important thing right now?</li> <li>What might prevent your success?</li> <li>Are you working intentionally or reactively?</li> <li>Are your people engaged? How do you know?</li> </ul>	<p><b>Clarity:</b></p> <ul style="list-style-type: none"> <li>What are we doing?</li> <li>WHY are we doing it?</li> <li>Are your cultural values clear?</li> <li>Are roles and responsibilities clear?</li> </ul>
--	---